**Standard Format for C.V.**

|  |  |
| --- | --- |
| coloured - Copy | **Application for the post of Vice-Chancellor, Agriculture University, Kota** |

**(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required)**

**Note: You are requested to fill all the entries carefully and enclose all the necessary documentary evidence. Incomplete application shall not be considered.**

1. Full Name in English: ………………………………………

Latest Passport Size Colour Photograph

Full Name in Hindi: ………………………………………

1. Short Name: ………………………………………
2. Father's/ Mother's Name: ………………………………………
3. Date of Birth: ……………………………………………
4. Age as on last date of submission of application (In Years, Months, Days): ……………………………….
5. Present Address: ……………………………………………
6. Permanent Address: ……………………………………………
7. Present/Last(if retired) position held with full address:
8. Designation:
9. Organization:
10. Pay Scale:
11. Date of appointment on the above mentioned post:
12. Telephone with STD Code:

Landline (O): ……………………………………………

Landline (R): ……………………………………………

Fax. No.: ……………………………………………

Mobile No.: ……………………………………………

1. Email: ………………………………………
2. Website, if any: ………………………………………
3. Summary (Not more than 300 words) about the applicant:

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

13. (a) Academic Qualifications (beginning from the first degree received):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Degree/ Course | Year | % of Marks/ Grade | Name of University | Remarks if any |
|  |  |  |  |  |  |
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13(b) Post Doctoral/Training Experience including academic visits abroad:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Duration | Institution | Designation | Nature of Work |
|  |  |  |  |  |
|  |  |  |  |  |

14. (a) Academic/ Teaching Experience (from date of first appointment):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Post | Organization/ University | Duration | | Total Duration in years |
| From | To |
|  |  |  |  |  |  |
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Note: The copy of each office order mentioning the date of appointment and date of joining on the post must be enclosed.

14. (b) Participation and contribution in relevant areas in higher education:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Organization | Area of specialization | Duration | |
| From | To |
| Visiting Professor |  |  |  |  |
| Resource Person |  |  |  |  |
| Others (Specify) |  |  |  |  |

14. (c) Involvement with the formulation of academic Programme:

|  |  |  |
| --- | --- | --- |
| S.No. | Nomenclature of Innovative Academic Programmes formulated | Year of Introduction |
|  |  |  |
|  |  |  |

14. (d) Important MoUs formulated for academic collaborations:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | MoUs formulated | Name of Agencies/ Departments involved | Year of MoU |
|  |  |  |  |
|  |  |  |  |

14. (e) Position of Chairs:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Name of Chair | Name of Agencies/ Departments involved | Period of holding the chair |
|  |  |  |  |
|  |  |  |  |

15. (a) Experience of Academic Administration (*viz* Dean/ Director/ HoD/ Proctor/ Warden/ Superintendent/ Registrar/ IQAC etc.:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S.No. | Name of Institution | Position Held | Task/ responsibilities  assigned | Duration | | Duration in year | Remark if any |
| From | To |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

15. (b) Contribution in Corporate Life of University, Community Engagement, Experience of Pedagogy, Curriculum Framing and Conduct of Examination (University/State/ National Level), Served in Statutory Bodies, University Recruitment Process etc.:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Name of Institution | Position Held | Task/ Responsibilities/ Accomplished | Period | Remarks if any |
|  |  |  |  |  |  |
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16. (a) Research Experience:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.No. | Name of Institution | Research Position Held | Research Areas Pursued | Duration | | Duration in Year |
| From | To |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

16. (b) Sponsored Research Projects:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.No. | Title of the Project | Funding Agency | Position held | Duration | | Remarks if any |
| From | To |
|  |  |  |  |  |  |  |
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17. Special achievements:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Name of Institution | Position held | Period | Detail of special achievement |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

18. Scholarly Achievements:

|  |  |
| --- | --- |
| Editor of Journals |  |
| Peer reviewer |  |
| Member of International advisory board |  |
| Others specify |  |

19. Publications output:

1. No. of research papers published in international journals:
2. No. of research paper published in national journals:
3. Paper presented in international conference/seminars/workshops:
4. Papers presented in national conference /seminars/workshops:
5. Books authored:
6. Books edited/Chapter:
7. Popular articles:
8. Monographs:
9. Training Modules:
10. Patents, if any:
11. Any other publications:

**Note: List of publications as above should invariably enclosed with C.V.**

20. (a) Awards/ Honors/ Merit Certificates/ Appreciation/ Fellow etc:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Name of Award | Year | Details of awards | Contribution for which award given |
|  |  |  |  |  |

20. (b) Fellow of Academy/ Professional Societies etc.:

|  |  |
| --- | --- |
| S. No. | Particulars |
|  |  |

21. Association with International Institution/ Agencies/Societies:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Name of Institution | Nature of association | Period with details | | Contribution done |
| From | To |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

22. Association with National level institutions/agencies/Societies:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Name of Institution | Nature of association | Period with details | | Contribution done |
| From | To |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

23. Consulting experience:

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Client /Organization Name | Nature of Assignment | Duration of Assignment |
|  |  |  |  |
|  |  |  |  |

24. Number of Research scholars guided successfully:

|  |  |  |
| --- | --- | --- |
| S.No. | Level | No. of Students guided |
|  | P.G. |  |
|  | M.Phil |  |
|  | Ph.D. |  |
|  | Post Doctorate |  |

25. Your vision for the University (up to 500 words):

26. Details of References, if any:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Name of the Referee | Post Held by Referee | Email | Phone No. | Mobile |
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27. Are there any criminal or civil cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil/ Criminal court in India or abroad: YES/NO

***[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]***

28. Is/are there any Departmental enquiry(ies) and/or preliminary enquiry(ies) pending against you and/or you have been penalized resultant to any departmental enquiry(ies): YES/NO

***[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]***

29. **Please attach:**

1. All necessary proof as annexures,
2. List of Publication,
3. Proof of age(Matriculation certificate/any other valid document)
4. Appointment order as Professor,
5. Experience Certificate from Employer mentioning actual date of joining as Professor,
6. Any relevant documents to (25) & (26).

**DECLARATION BY THE CANDIDATE**

I hereby solemnly declare/affirm that:

1. The particulars furnished by me in the said application form are correct and I have not concealed or misrepresented any facts in it.
2. I am a person of good conduct and uphold principles of academic integrity.
3. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage, and if, I am already appointed my services are liable to be terminated without any notice from the post of the Vice-Chancellor as per Act and Statutes and other applicable rules.

Place:

Date:

**Signature of the Applicant**